

**COMMITTEE OF THE WHOLE OF  
MONDAY, MAY 26, 2025 – 3:00 P.M.  
COUNCIL CHAMBERS, MUNICIPAL OFFICE  
31C MAIN STREET, SACKVILLE NB**

In attendance were Mayor Andrew Black, Deputy Mayor Matt Estabrooks and Councillors Allison Butcher, Greg Martin, Bruce Phinney and Debbie Wiggins-Colwell. Also in attendance were Director of Financial Services Michael Beal, Director of Engineering & Public Works Jon Eppell, Director of Active Living & Culture Matt Pryde, Director of Community & Corporate Services Jeff Taylor, Assistant Clerk Becky Goodwin, Assistant Treasurer Elizabeth Hartling, Manager of Active Living & Culture Jamie Ferguson, Manager of Corporate Compliance, Risk & Safety Kathleen Carroll, Manager of Tourism & Business Development Ron Kelly Spurles, Communications Officer Jeremy McLaughlin, Sackville Fire Chief Craig Bowser and Dorchester Fire Chief Greg Partridge.

Also, in attendance were three (3) members of the Public.

1. CALL THE MEETING TO ORDER

Mayor Andrew Black called the meeting to order.

Mayor Andrew Black acknowledged that we are located within the territory of Mi'kma'ki, the unceded, ancestral territory of the Mi'kmaq people.

1.1. APPROVAL OF AGENDA

MOVED BY COUNCILLOR GREG MARTIN AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL APPROVE THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF MAY 26, 2025, AS CIRCULATED. MOTION CARRIED.

1.2. CONFLICT OF INTEREST DECLARATION

Mayor Andrew Black asked if there were any disclosure of interest. There were none.

2. INFORMATION ITEMS

2.1. POET LAUREATE – LAURA WATSON

Laura Watson provided an update on their initiatives as Tantramar's Poet Laureate.

Councillor Barry Hicks joined the meeting.

2.2. 2024 AUDIT PRESENTATION FROM BAKER TILLEY GMA LLP – A. BOUDREAU

Andrew Boudreau of Baker Tilly GMA LLP presented information relating to the Municipality of Tantramar's 2024 Audit.

To view the presentations to Council, please visit our [website](#).

3. COUNCIL DIRECTION REQUESTS

3.1. TEXT AMENDMENT TO TOWN OF SACKVILLE ZONING BY-LAW – MINIMUM OUTSIDE LOT SIZE AND FRONTAGE REQUIREMENTS FOR VERTICALLY ATTACHED DWELLING UNITS – J. STEWART

A copy of the report can be found on page 3 of the Committee of the Whole [package](#). A motion will be brought forward at the Regular Council Meeting of June 10, 2025, for Council's consideration.

3.2. LITTLE LEAGUE SHED – M. PRYDE

A copy of the report can be found on page 5 of the Committee of the Whole [package](#).

MOVED BY COUNCILLOR DEBBIE WIGGINS-COLWELL AND SECONDED BY COUNCILLOR ALLISON BUTCHER THAT COUNCIL DIRECT ITEM 3.2 – LITTLE LEAGUE SHED BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF JUNE 10, 2025. MOTION CARRIED.

3.3. POLE BANNER POLICY – M. PRYDE

A copy of the report can be found on page 8 of the Committee of the Whole [package](#).

MOVED BY DEPUTY MAYOR MATT ESTABROOKS AND SECONDED BY COUNCILLOR GREG MARTIN THAT COUNCIL DIRECT ITEM 3.3 – POLE BANNER POLICY BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF JUNE 10, 2025. MOTION CARRIED.

3.4. TVMCC BANNER POLICY

A copy of the report can be found on page 13 of the Committee of the Whole [package](#).

MOVED BY COUNCILLOR ALLISON BUTCHER AND SECONDED BY COUNCILLOR BARRY HICKS THAT COUNCIL DIRECT ITEM 3.4 – TVMCC BANNER POLICY BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF JUNE 10, 2025. MOTION CARRIED.

3.5. POET LAUREATE – M. PRYDE

A copy of the report can be found on page 18 of the Committee of the Whole [package](#).

MOVED BY COUNCILLOR GREG MARTIN AND SECONDED BY COUNCILLOR BRUCE PHINNEY THAT COUNCIL DIRECT ITEM 3.5 – POET LAUREATE BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF JUNE 10, 2025. MOTION CARRIED.

3.6. BEE CITY DESIGNATION – J. FERGUSON

A copy of the report can be found on page 22 of the Committee of the Whole [package](#).

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR GREG MARTIN THAT COUNCIL DIRECT ITEM 3.6 – BEE CITY DESIGNATION BE SENT TO CONSENT AGENDA OF THE REGULAR COUNCIL MEETING OF JUNE 10, 2025. MOTION CARRIED.

4. DEPARTMENTAL REPORTS

The following reports were presented to Council as information items only:

- 4.1. Active Living and Culture – M. Pryde
- 4.2. Community and Corporate Services – J. Taylor
- 4.3. Engineering and Public Works – J. Eppell
- 4.4. Protective Services – Chief Bowser, Chief Partridge and Sgt. Hanson
- 4.5. Financial Services – M. Beal
- 4.6. Administration
  - 4.6.1. Legislative Services – B. Goodwin
  - 4.6.2. Chief Administrative Officer
  - 4.6.3. Mayor’s Report – A. Black

Departmental reports can be found on pages 27-48 of the May 2025 Committee of the Whole [package](#).

5. QUESTION PERIOD

Mike Gillespie asked what the priority would be for the Veteran Banners in regard to Policy 2025-16 Pole Banner Policy. Director of Active Living & Culture Matt Pryde responded that the Veteran Banners would take priority and noted that each group requesting banner installation would apply for a specific period of time and staff would conduct an evaluation prior to approval.

Erica Butler asked if there was a piece within Policy 2025-16 Pole Banner Policy that would determine how a decision is made if there are competing requests. Director of Active Living & Culture Matt Pryde responded that multiple year requests would not be considered under the Policy, however it would be up to staff to manage and consideration of history with previous groups would be part of the review.

6. ADJOURNMENT

MOVED BY COUNCILLOR BRUCE PHINNEY AND SECONDED BY COUNCILLOR DEBBIE WIGGINS-COLWELL THAT COUNCIL ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF MAY 26, 2025. MOTION CARRIED.

  
MAYOR

  
ASSISTANT CLERK